



August 21, 2015

## Idaho State Judiciary: *Court E-News*

*As the Third Branch of Government, we provide access to justice through the timely, fair, and impartial resolution of cases.*



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### News Links of Interest

- [News Articles this week](#)
- [NCSC "In the News" this week](#)
- [NCSC Jur-E Bulletin 08-14-15](#)
- [NCSC @ The Center 08-17-15](#)
- [NCSC Gavel to Gavel this week](#)



### New Trial Court Administrator Selected in Fifth Judicial District

Shelli Tubbs has been selected as the new Trial Court Administrator in the Fifth Judicial District. Shelli replaces Linda Wright, who will retire on September 30th.

Shelli has worked for Twin Falls County District Court for 12 years as the Administrative Assistant to the Trial Court Administrator. Shelli earned her Bachelor's Degree in Human Resources Training and Development from the Idaho State University in 2009 and her Master's Degree in Training and Development from Idaho State University in 2011. She recently received her Certified Court Manager Certificate from the Institute for Court Management. Shelli and her husband, Brian, make their home in Filer and have two grown children. Her son is in the family's cattle business with his dad, and her daughter is a sophomore at Central Arizona College. Welcome, Shelli!

### New Canyon County Magistrate Judge Appointed

Third Judicial District Administrative District Judge Bradley Ford announced the selection of Thomas Sullivan of Nampa, Idaho as a Magistrate Judge for Canyon County to fill the new position created by the 2015 session of the Idaho Legislature. Mr. Sullivan was selected from an original field of 23 applicants and 6 finalists who were interviewed at a meeting of the Third District Magistrates Commission in Caldwell, Idaho on August 14, 2015.

Mr. Sullivan received his undergraduate degree from Louisiana State University and his law degree from the University of Oregon School of Law. Mr. Sullivan practiced with the Wiebe & Fouser law firm in Caldwell, Idaho from 1996 to 2009 where he gained extensive experience in handling criminal and civil cases at both the trial court and appellate levels.

In 2009, Mr. Sullivan was selected by the Honorable Susan Wiebe to serve as her staff attorney which is a position he currently holds. Mr. Sullivan is a Canyon County resident and will begin his judicial duties on October 1, 2015 at the Caldwell Section of the Canyon County Magistrates Division.

### Seventh Judicial District Announces Ceremonies

#### ♦ *Retirement Ceremony ~~*

##### ***Custer County Magistrate Judge Charles Roos***

Monday, August 31 at 12:00 pm MDT / 801 E. Main Avenue, Challis  
Reception immediately following the ceremony.

#### ♦ *Investiture Ceremony ~~*

##### ***Custer County Magistrate Judge James Barrett, Jr.***

Monday, August 31 at 1:30 pm MDT / 801 E. Main Avenue, Challis  
Reception immediately following the ceremony.

## Judicial & Administrative Calendar

[Calendar](#) as of August 14, 2015

**\*\* Now includes some 2017 dates \*\***

*NOTE: Due to security concerns, locations are not posted on the [Website calendar](#).*

## Protocol for Circulating Proposed Court Rules and Rule Amendments

[Click here for the Protocol](#) (01-09-15)

## Court Committees ~~ Agendas and Minutes

[Minutes: Children and Families in the Courts Committee 05-12-15](#)

[Minutes: Felony Sentencing Committee 6-15-15](#)

## Need Technical Assistance?

Email: [helpdesk@idcourts.net](mailto:helpdesk@idcourts.net)

Online Form:

[www.isc.idaho.gov/helpdesk](http://www.isc.idaho.gov/helpdesk)

Or Call: 208-334-3868



## Summary of ISC|COA Published Opinions

[July 29–August 13, 2015](#)

## Court Protective Services Corporal Jon Vance

Office: 208-947-7439

Cell: 208-999-2736

[JVance@idcourts.net](mailto:JVance@idcourts.net)



[Incident Report Form](#) **New form**

## CPA Training Held in Sixth Judicial District

The Sixth Judicial District held a district wide training recently for staff of the Department of Health and Welfare, CASA, deputy clerks, prosecutors, their legal assistants, and judges.

Judge Bryan Murray provided a detailed overview of the Child Protection Act and the importance of each person and the role they play in working for Idaho kids. Child protection cases are truly problem-solving courts to try and reunify families or to provide children with stable, permanent homes. Judge Murray emphasized the need for teamwork amongst the team and encouraged all to work at creating a collaborative and comfortable working relationship even when members of the team disagree with points of view.



Jessica Hickman, his deputy clerk, took the participants through the reports and the information entered into ISTARS and how these can be helpful to ensure good management of each case. At the end of the training, the participants could see how a child protection case flows from beginning to end, and how each player influences the outcome of the case. The team members used this as an opportunity to pose great questions and in turn, good discussions were held to try and answer the questions. This is a difficult caseload, yet one that affects the future of the young people it involves!

If you have any questions or would like more information about this training, please feel free to contact Judge Murray at [bryanm@bannockcounty.us](mailto:bryanm@bannockcounty.us).

## HR / Finance Links of Interest

[HR Recruitment Report](#) 08-21-15

[EEO Utilization Report](#) 04-06-15

[Employee Self-Service \(ESS\)](#)

[Tips for using ESS](#)

[Phones Directory: Admin. Office of the Courts](#)

[Employee Policy Manual](#) (Effective 07-01-14)

[Salary Affidavits & Travel Vouchers](#)

[We're Here to Serve You!](#)

[Wellness News \[Health Matters\]](#)

## Current Position Openings

For a complete description of all positions available, as well as application materials, please [click here](#).

No openings at this time ...

## Human Resources News

### Wellness News

- There are still some openings at the **Worksite Cholesterol Clinic** scheduled in Boise for **September 17**; [Registration is open](#). If you would like to set up a clinic at your location but don't know where to start, shoot me an email
- Registration is open for the two Worksite [Capitol Mall Flu Shot Clinics](#) in Boise - 9/23 and 10/6. If you would like to set up a worksite flu vaccine clinic and don't know where to start, let me know
- There is a [State Employee Worksite Diabetes Prevention Program](#) that begins in Boise on 9/15 in the Capitol Mall; the **Program Overview is 8/18**; there are similar programs available across the state. Information about all of these programs is on [Stop Diabetes](#).
- It's harvest time and there are many food preservation resources in this edition of the [newsletter](#).

### Capitol Mall Group Fitness Classes

Below is the list of classes currently offered through the Capitol Mall Group Fitness program. Space is limited in all classes, so let Kymm Benson know ASAP if you'd like to join or get on a waiting list.

<b>PILATES</b>	Monday/ Thursday 12:00 - 12:50	\$16/ month	Contact - Kymm Benson kymm.benson@oer.idaho.gov	12 people on waiting
<b>PILATES</b>	<b>Tuesday/ Thursday 1:00 - 1:50</b>	<b>\$16/ month</b>	Contact - Kymm Benson kymm.benson@oer.idaho.gov	<b>*Current lv 1</b>
<b>YOGA</b>	Tuesday 12:00 - 12:50	\$8/ month	Contact - Kymm Benson kymm.benson@oer.idaho.gov	22 people on waiting
<b>BELLY DANCING</b>	<b>Wednesday 12:10 - 12:45</b>	<b>\$8/ month</b>	Contact - Kymm Benson kymm.benson@oer.idaho.gov	<b>*Several openings</b>
<b>MUSCLE CONDI- TIONING</b>	<b>Wednesday 1:00 - 1:50</b>	<b>\$10/ month</b>	Contact - Kymm Benson kymm.benson@oer.idaho.gov	<b>*1 person on wait-</b>
<b>GENTLE YOGA</b>	Friday 1:00 - 1:50	\$8/ month	Contact - Kymm Benson kymm.benson@oer.idaho.gov	9 people on waiting

## Training & Education Corner

[Click here](#) for the Judicial Education SharePoint site for all upcoming and archived training for Judges.

[Click here](#) for all upcoming and archive training for Clerks & Court reporters

### Deferred Comp Hosts Hot Dog & Ice Cream Social

The State of Idaho Deferred Compensation Plan is inviting you to join them for a Hot Dog & Ice Cream Social on Tuesday, September 1<sup>st</sup> from 11:00 a.m. - 2:00 p.m. See [the flyer](#) for more information.

## Problem-Solving Court Graduations

Lemhi County Felony Drug Court  
Lemhi County Courthouse  
August 24 @ 4:00 p.m., Salmon

Canyon County Felony  
Administration Building  
Public Meeting Room, 1<sup>st</sup> Floor  
August 25 @ 5:00 p.m., Caldwell

Elmore County Felony Drug Court  
Elmore County Courthouse  
Main Courtroom, 2<sup>nd</sup> Fl.  
August 25 @ 4:00 p.m., Mountain Home

Bingham County Felony  
Bingham County Courthouse, Rm. 1  
August 25 @ 4:00 p.m., Blackfoot

Payette-Adams-Washington Felony  
McCain Middle School  
August 27 @ 6:00 p.m., Payette

Bingham County Misd/DUI  
Bingham County Courthouse, Rm. 3  
August 27 @ 4:00 p.m., Blackfoot

Kootenai County Mental Health  
September 3 @ 8:00 a.m.  
Kootenai County Courthouse, Rm. 8  
Coeur d'Alene

## 2015 - 16 Webinar Schedule: Problem-Solving Courts and Education

The following webinars will be held at  
12:30 p.m. Mountain Time and 11:30 a.m. Pacific Time  
on the dates listed below. Subject to change.

[CLICK HERE for ARCHIVED WEBINARS](#)

Webinar Dates and Titles
<b>February 20, 2015: Training Resources: Blended Learning Toolkit</b>
<b>March 20, 2015: Developing a Useful Policy and Procedures Manual and Participant Handbook: New Participant Feedback Survey</b>
<b>April 17, 2015: Managing &amp; Reporting Utilization: Slots, Capacity, Termination Types and More!</b>
<b>May 15, 2015 - No Webinar — moved to July 17 (see below)</b>
<b>June 19, 2015: Building and Using an Incentives and Sanctions Matrix</b>
<b>July 17, 2015 Coordinator Toolkit</b>
<b>August 21, 2015: Effective Evaluation to Improve Dug Court Operations</b> <b>Please join my meeting from your computer, tablet, or smartphone.</b> <a href="https://global.gotomeeting.com/join/247683829">https://global.gotomeeting.com/join/247683829</a> <b>Join the conference call. 1-888-713-3067 Code: 2089477428</b> <b>Meeting ID: 247-683-829</b>
<b>Sept. 11, 2015: The Trauma Informed Drug Court: Principles &amp; Practices</b>
<b>October 16, 2015: HIPAA &amp; 42 CFR Part II: New Consent to Release Information</b>
<b>November 20, 2015: Funding Operations &amp; Sustainability Planning</b>
<b>December 18, 2015: Team Member Roles: Understanding Ethical Requirements of Cannon 3B(7)(f)</b>
<b>January 15, 2016: ASAM &amp; DSM V: Significant Changes</b>
<b>February 19, 2016: Title TBD</b>

To have graduations included in the  
Court E-News, email Keri at  
[knelson@idcourts.net](mailto:knelson@idcourts.net).